

The 'Powerhouse Community Centre' Use of Vehicle Agreement/Application Form

This application/agreement is to be completed and signed by the driver in conjunction with the attached CONDITIONS OF USE requirements. ABN 85 117 510 497

The Powerhouse Community Bus, kindly donated by Optus, is designed to provide more accessible transport to the Maryborough community. It is open for use for commercial use as well as complimentary use by needy organisations or individuals in the community.

Should there be a genuine need to use the bus as a complimentary service, please fill out the application form below and The Powerhouse Community Centre would be pleased to review your application.

1. APPLICATION FORM: COMPLIMENTARY USE OF THE BUS ONLY

(Pls skip to section 2 below should your application be for commercial use)

Name of Organisation/Individual:

Address of Organisation/Individual:

Person making the booking:

Date request made: / /

Telephone:

Mobile:

Email:

Driver's Name (must be aged 25 or over):

Drivers License No (please also provide a copy):

Driver's Telephone:

Driver's Mobile:

Driver's Email:

Date of Use: / /

Date of Return: / /

Time of Pick Up:

Time of Return:

Start Destination:

Finish Destination:

Purpose of Trip:		
Number of People Travelling:		
Odometer Reading Start:		
Odometer Reading Finish:		
Total Kilometres Travelled:		
Wheelchair Access Required:	YES	NO
E-Tag Required (User's Responsibility):		
Signed:		Designated Driver
Signed:		PH Representative
Comments:		

2. APPLICATION FORM: COMMERCIAL USE OF THE BUS

Name of Organisation/Individual:		
Address of Organisation/Individual:		
Person making the booking:	Date request made: / /	
Telephone:	Mobile:	
Email:		
Driver's Name (must be aged 25 or over):		
Drivers License No (please also provide a copy):		
Driver's Telephone:	Driver's Mobile:	
Driver's Email:		
Date of Use: / /		
Date of Return: / /		
Time of Pick Up:		

Time of Return:		
Start Destination:		
Finish Destination:		
Purpose of Trip:		
Number of People Travelling:		
Odometer Reading Start:		
Odometer Reading Finish:		
Total Kilometres Travelled:		
Wheelchair Access Required:	YES	NO
E-Tag Required (User's Responsibility):		
Bond Returned / /	YES	NO
<p>COSTS OF BUS HIRE</p> <p>Please note that all proceeds from bus hire are contributed back to the community centre to fund ongoing maintenance of the bus and use for needy persons in the community. Your trip is making a difference!</p> <p>Bond:</p> <p>A refundable bond of \$200 is required per trip. The bond will be returned only if the conditions of the Use of Vehicle Agreement/Application are met. Bond is refundable by arrangement.</p> <p>Hire Fee</p> <p>Hourly hire cost (for trips under 8 hours in duration): \$10.00 Full day of hire (24 hours): \$100.00</p> <p>Petrol:</p> <p>The bus will be issued to you at the Powerhouse Community Centre with a full tank of unleaded petrol. It must be returned with a full tank of unleaded petrol, or the cost of the petrol missing will need to be deducted from your bond.</p> <p>Phone for more details: 07 41293227 or 0405764205 Email jokev@thepowerhouse.org.au</p>		

Signed:	Designated Driver
Signed:	PH Representative
Comments:	

**Use of Vehicle Conditions
Vehicle Use**

Powerhouse Community Centre has 1 Toyota Tarago Stretched with disability access for use;

Vehicle Use – Has 8 seats including the driver or seats 5 including the driver plus a wheelchair, and is well maintained to ensure reliable hassle free operation. The vehicle is available for short term use 7 days a week. Should requests to use the bus conflict, the complimentary use of the bus will always take preference over that of a commercial booking. Otherwise, requests are processed in the order received, so please book early to avoid disappointment.

- **Toyota Tarago Stretched - (Previa)**
- Seats 8 or
- Seats 5 plus a wheelchair
- Dual air conditioning
- 2.4 ltr engine
- Automatic transmission
- AM/FM radio plus CD
- Load/unload from the rear
- 1 minute load time
- Stretched wheelchair passenger bay for added comfort

CONDITIONS OF USE:

- Responsibility of the vehicle is transferred to the user when the keys are collected.
- The user of the vehicle must complete and sign the Powerhouse Community Centre Agreement/Application Form.
- The user of the vehicle is responsible for the return of the vehicle at the agreed time and place. If there is an alteration the Powerhouse Community Centre must be notified by contacting Kevin on 41293227 or 0405764205.

- The keys and logbook are to be returned to the Powerhouse Community Centre during office hours, otherwise they are to be locked in the vehicle, if other arrangements are not made.
- The user is responsible for returning the vehicle in a clean condition.
- The user is responsible for ensuring the behaviour of every passenger is at all times, acceptable and nothing is permitted that is disorderly or unlawful.
- Smoking is not permitted in the vehicle.
- NO alcohol or food consumed in the vehicle.
- No animals are permitted in the vehicle with special exemption for registered guide dogs with their owners.
- The user must ensure the vehicle is parked correctly and in a secure place.
- Refundable bond must be payed up front
- All toll fees must be paid by the user.
- Breakdowns and all accidents must be reported and all particulars taken.
- The driver of the vehicle, named on the agreement/application form must be 25 years or older, hold a current Class C license and a copy of the license must be presented to the Powerhouse Community Centre, Corner of Kent & Tooley Streets, Maryborough, prior to the pick up of the vehicle. A copy of the license will be taken and kept on file.
- The driver must have no alcohol or have consumed drugs. It is an offence for the driver to have any alcohol or drugs in their system whilst driving the vehicle. A driver's drug or alcohol reading must be zero.
- The vehicle must be returned undamaged with a full tank of unleaded petrol.
- Only the nominated driver is authorised to operate the vehicle.
- Medical problems of the driver or passengers must be reported immediately.
- Infringements will be the responsibility of the nominated driver.
- The Powerhouse Community Centre shall not be responsible for any injury, or loss or damage to property belonging to the user or any person using or travelling in the vehicle.
- A minimum fee of \$30 will be charged if the vehicle is not left in an acceptable condition.

THE VEHICLE WILL BE INSPECTED AFTER EACH USE.

APPLICANT'S DECLARATION

This application is submitted by, _____ and I declare that I have read and comply with the *Use of Vehicle Conditions of the Powerhouse Community Vehicle*; that I take full responsibility for the use of the vehicle; that the vehicle will be returned in a clean and tidy state; that the vehicle will be used only for the purposes approved by the Powerhouse Community Centre stated in this application; that the vehicle will be refuelled upon return, and that the information contained in this application is complete and accurate.

Signature _____

Date _____

Position _____

Telephone _____

DRIVER'S DECLARATION

I, _____ declare that I have read and agree with the *Use of Vehicle Conditions of the Powerhouse Community Vehicle*; that I have no known condition that will impede my ability to drive the Powerhouse Community Centre vehicle and that the vehicle will not be driven by any person(s) other than me, the nominated driver.

Signature _____

Date _____

All queries should be directed as follows to:

**Kevin Roe
Powerhouse Community Centre
550 to 552 Kent Street Maryborough
(Corner Tooley Street)**

PO Box 114 Maryborough QLD

Email: jokev@thepowerhouse.org.au

Website: www.thepowerhouse.org.au

Phone: 07 4129 3227

Mobile: 0405 764 205

Fax: 07 41221980Please mark to the attention of Kevin Roe